

Kaneland Blackberry Creek PTO Meeting Minutes

Thursday September 4, 2025 at 5:30pm

1122 S. Anderson Rd. Elburn, IL 60119

Email: kbcpto@gmail.com

Phone: (630) 365-1122

www.kbcpto.org

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In attendance: Stephanie Clehouse, Dana Czajkowski, Corinne Moog, Jessica Wick, Angie Bennett, Erin Anderson, Becky Vanden Heuvel,

1. **Call to order:** 5:35
2. **Introductions:**
3. **Executive Board Reports:**

A. Secretary's Report (Corinne Moog)

- Motion to waive reading of August 2025 minutes; 2nd by Becky Vanden Heuvel Motion approved.
- Directory Spot has been posted about and updated with anyone that has filled out forms.

B. Vice President's Report (Dana Czajkowski)

- Foam party was a lot of fun, parents loved it; more kids came for the k-2 grades vs 3-5

C. Treasurer's Report (Jessica Wick)

- Went through the current budget - things to note: Foam party was \$1,150; Spaghetti Dinner brought in \$369.49; put down deposit for Windy Acres; BooHoo Breakfast came in under budget spending \$129.53.
- Teacher's reimbursements due by December

D. Communication's Report (Erin Anderson & Sarah Bower)

- September - push McTeacher night next week
- Start pushing Windy Acres - make an event on Facebook

- Walk, bike, roll to school is October 8
- Flyers to make: Read-A-Thon

e. Fundraising Report (Becky Vanden Heuvel & Melissa Bollivar)

- Read-A-Thon - Oct. 19 - Nov. 2 - notes added to separate page
- McTeacher Knight Out is September 16 from 5-8pm in Sugar Grove - 6 Teachers have signed up so far!
- Sold 382 Mums - purchased 50 extra to sell at pick up; will get pick up date around mid-september

4. Principal's Report (Courtney Ward)

N/A

5. Faculty Advisor's Report (Alexis Kliros)

- Please update favorites with ALL staff members
- Asked us to send flyers for the month to teachers with Ward's email so teachers have the option to send to their classes as well and make it easier to share

6. Old and New Business

- Santa Shop - Keep 10% mark-up prices and increase school student count to get more inventory; ask for more inventory on things like mugs that sell out quickly
- Discussed District wide pto meeting - schools are doing more kindness grams and also discussed getting a sticker printer and printing stickers for events or big fundraisers like Read-A-Thon

7. Committees

- Ask Spirit Wear Committee to be at conferences and get more winter gear; i.e Winter Hats, Pajama Pants, Sweatshirts

Meeting Adjourned at 7:30pm

All meetings are held once a month during the school year. Please visit www.kbcpto.org to verify meeting dates and times.

Meeting minutes submitted by Corinne Moog, Kaneland Blackberry Creek PTO Secretary

