



Angie Bennett: 630-890-5026

Leslie Freeman: 847-208-9522 Co-Treasurers

### Event Deposit Total Sheet

Event Name:

Date of Event:

Grand Total:	
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# of Checks	
Total of Checks	

\$ Amount

\$ Amount

Starting Cash Total:	
100's	
50's	
20's	
10's	
5's	
1's	
Change	

Ending Cash Total:	
100's	
50's	
20's	
10's	
5's	
1's	
Change	

Signature \_\_\_\_\_

(person accepting starting money)

Reviewer Signature \_\_\_\_\_

(1st review of ending money)

2nd Reviewer Signature \_\_\_\_\_

(2nd review of ending money)

Treasurer Signature \_\_\_\_\_

(Verification of money received)

**\*\* After event is completed you have 48 hrs to return tally sheet signed by both reviewer and 2nd reviewer, checks & money to PTO treasurers (Angie Bennett or Leslie Freeman)**