



1122 S. Anderson Rd. Elburn, IL 60119
www.kbcpto.org

Email: kbcpto@gmail.com
Phone: (630) 365-1122

**Kaneland Blackberry Creek PTO Agenda
Thursday February 1, 2024, at 5:30PM**

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In attendance: Erin Hope, Shannon Carreiro, Lauren Deaton, Jessica Wick, Sarah Bower, Courtney Ward, Stephanie Clehouse, Brittany Peterman, Angie Bennett, Corrine Moog, Jamie Holubecki

1) Call to Order- 5:33PM

2) Introductions- N/A

3) Executive Board Reports

a) Secretary's Report (Erin Hope)

- Motioned to waive reading of January 2024 meeting minutes, second by Lauren

b) Vice President's Report (Stephanie Clehouse)

- Student Appreciation Committee handing out highlighters with note to students on 2/23

c) Treasurer's Report (Angie Bennett/Jessica Wick)

- Cozy Night spent \$502, under budget
- Chipotle Knight Out raised \$140.35
- Mrs. Hoffman received her table
- More Fun Lunch sponsorships were opened and filled to meet demand

d) Communication Report (Shannon Carreiro)

- Will do a Facebook post with information re: open PTO Board positions for 24/25 school year (4 open positions.) Will send out flyer as well before April nominations

- Will use rewards from Santa Shop to purchase Kindle Fire tablet to use for prize for Read-A-Thon next year
- Will send PTO information monthly for Mrs. Ward to include in her bulletin

e) Fundraising Report (Amber Failor)- N/A

4) Principal's Report (Courtney Ward)

- \$50,000 approved by school board for playground. Mrs. Ward will set up meeting with Mark to talk through options. Stephanie will forward digital flyer from Mark to PTO Board to look through
- Mrs. Ward will take over sending out Sign Up Genius for school store volunteers next year
- Open House will take place 2/29 from 5-7PM

5) Faculty Advisor's Report (Jamie Holubecki)- N/A

6) Old and New Business

- More information coming from Erin Anderson re: yearbook
- Date for Talent Show coming soon
- Lauren will look into Chicago Steel game for March or April Knight Out. Tickets would cost \$15/person and \$5/ticket would be donated back to school. Must have at least 10 tickets purchased.

7) Committees

- **Cupid Shuffle-** Friday 2/9, flyers will be sent out. Still need volunteers so need to do another Facebook post. DJ, games, ice cream floats.
- **Trivia Night-** Sarah Bower came to meeting to update. 80's theme at Elburn Lions Club on Saturday, April 20 (Save the Date already on Facebook and flyers going out next Tuesday.) Increased ticket prices from \$35 to \$40 this year- ticket includes chicken/pork chop dinner and lemonade/water/iced tea. Cash bar available for alcohol and soda. This will be a fundraiser event this year- each ticket will have \$12 profit for school. \$30 prize for 1st place, \$20 prize for 2nd place.
 1. Sarah asked about status of donation from Target, will look into. Karen reaching out to sponsors as well.
 2. Will have raffle prizes and possible silent auction depending on what is donated
 3. Committee would like to do Sponsor Shout Outs on Facebook- possibly every Friday
 4. Tickets will go on sale mid-March
 5. PTO will donate alcohol basket. Mrs. Ward will donate parking spot for next year to raffle off/auction off.

Meeting adjourned at 6:30PM. Our next meeting will be March 7, 2024 at 5:30PM in the teachers' lounge

All meetings are held once a month during the school year. Please visit www.kbcpto.org to verify meeting dates and times.

Meeting minutes submitted by Erin Hope, Kaneland Blackberry Creek PTO Secretary.

