

Kaneland Blackberry Creek Elementary School PTO Meeting Minutes

September 8, 2011

Attendees: Kathy Webster, Laura Gampfer, Brandie Kottmeyer, Vicky Garifalis, Sue Diaz, Heather Partoll, Deb Grigg, Susan Hazen, Kathryn Rossi, Bill Bicker, Kelly Vohs, Lola Salamon, Shevon Sherod-Ramirez, Tracy Healy, Jenn Rosati, Lisa Siblik.

As a reminder, all parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on the second Thursday of each month during the school year in the school library at 7:00 p.m.

The September Blackberry Creek PTO Meeting was called to order by Kathy Webster at 7:02 p.m.

EXECUTIVE BOARD REPORTS

1. **Secretary's Report:** A motion was made by Kathy Webster to waive the reading of the May 2011 minutes. Second: Susan Hazen. All in favor, none opposed. Motion carried.
2. **Treasurer's Report:** Explained by Lola Salamon.
3. **Faculty Report:** Mr. Bicker spoke on behalf of Mrs. Tierney.
 - Mrs. Unger requests approximately \$250.00 for stamps, envelopes, and cards for a writing and correspondence project in conjunction with the fourth grade curriculum. Motion made by Jenn Rosati to approve the request for \$250.00. Second: Kathy Webster. All in favor, none opposed. Motion carried.
 - Mrs. Tierney requests money to purchase an ELMO Projector for each classroom. Mr. Bicker would like to research document cameras and report back at the October meeting.
 - A new laminator was requested by the staff. The PTO does not wish to fund this purchase at this time.
 - The "Kid's College" computer program was requested by the staff. The PTO does not wish to fund this purchase at this time.
 - Thank you from the staff for supporting the Reading Café.

4. Principal's Report:

Thank you from Mr. Bicker and KBC teachers for the monetary donation each teacher will soon receive to help stock their classroom (each full-time teacher receives \$50 and each part-time teacher receives \$25 from the PTO to purchase supplies, books, etc., at the beginning of the school year).

Mr. Bicker expressed his thanks for a great beginning with KBC and the district. He also wanted to thank everyone for their help with the new pick-up and drop-off changes. These were implemented for student safety, efficiency, and to maximize the student's school day.

NEW and OLD BUSINESS

- ***The new KBC PTO website was unveiled and explained for everyone!*** Fun Lunch, important dates, fundraising and volunteer opportunities, Spirit Wear order info, and much more are now all on the KBC PTO website! Many thanks to Lola Salamon for her hard work on this endeavor. Please visit the website at: <http://kbcpto.org/>
- The KBC PTO is now on Facebook.
- The School Directory should be on Konnect soon.
- Playground equipment purchase update: the district needs to mark where new equipment will be placed. The original quote for eight seesaws and a tether ball with post was \$1,400.00. Mulch and installation are additional. Mr. Bicker will report back at the October meeting.
- The outdoor recess monitors request a new outdoor cart at the cost of \$400. Mr. Bicker will research what is needed and report back at the October meeting.
- Seat Sacks: Pam Berth asked Kathy Webster if the PTO could purchase new blue seat sacks for the student's chairs. The original blue seat sacks were purchased seven years ago. They are now \$12.95 each, with a \$2 per bag discount so \$10.95 per chair. A total of 200 seat sacks are needed, at a cost of approximately \$2,500.00. A motion was made by Jenn Rosati to approve \$2,500.00 for the purchase of 200 seat sacks. Second: Susan Hazen. All in favor, none opposed. Motion carried.
- Office supply request from teachers: In April, Nancy Steers requested additional office supplies for the supply rooms. A second binding machine with cart was also requested. At this time, the PTO does not wish to approve funds for the purchase of a binding machine or cart. A motion was made by Susan Hazen to approve \$2,500.00 for the purchase of office supplies. Second: Lola Salamon. All in favor, none opposed. Motion carried.
- Book request for office: money to purchase books to be used as Knight ticket prizes and for students on their birthdays was requested. A motion was made by Lola Salamon to approve \$500 for new books. Second: Susan Hazen. All in favor, none opposed. Motion carried.
- Bike Rack: a new bike rack was ordered and will be installed soon. Thank you to Susan Hazen and Mr. Bicker for making this happen so quickly!
- Cards/checks to teachers: Kathy Webster will distribute these to teachers soon.
- Fundraiser Ideas: Kathy Webster displayed a mini-bags game that could be customized with Kaneland Knights colors or logo, team colors, etc. The purchase

price would be \$25, with \$5 donated to the KBC PTO. Deb Grigg displayed a recycled scrabble tile necklace made by a local artist. The purchase price would be \$20, with \$5 donated to the KBC PTO. Both items were tabled until the October meeting. Anyone with other fundraising ideas is encouraged to bring them in October.

COMMITTEE REPORTS

1. *Adult Dinner Dance and Silent Auction*: Susan Hazen reported that it will be **Saturday, March 17, 2011**, at Hughes Creek Golf Club in Elburn. The band 24/7 will again be performing. Mark your calendars now!
2. *After School Enrichment*: will be in January. \$1,000.00 was requested last year and \$1,300.00 was budgeted for this week-long event.
3. *Assemblies*: Wendy Beck and Kathy Webster will be attending an assembly showcase next week.
4. *Charity*: Deb Grigg will be collecting pajamas and books again this year for the Pajama Program. We can possibly tie this into the Fall Fun Fair.
5. *Fall Fun Fair*: will be on **Friday, November 11th** at Blackberry Creek. Volunteers and teachers are needed for this fun event!
6. *Fun Lunch*: check the PTO website for Fun Lunch info.
7. *Fun Run*: Heather Partoll is going to meet with Mr. Bicker and will report back at the October meeting.
8. *Giving Tree*: please check the PTO bulletin board outside of the office for teacher's wish list items.
9. *Hospitality*: Heather Partoll will give last year's parent-teacher conference dinner items and information to Lola Salamon for this year's event.
10. *Kid's Korner Holiday Shop*: Lisa Siblik and Brandie Kottmeyer will help Joleen DeWitt with this event.
11. *Manna Gift Cards*: ordering will be four times per year. Check the website soon for order information.
12. *Meijer Rewards*: check the website to sign-up for Meijer Rewards.
13. *McDonald's McCare Night*: will be **Thursday September 15th from 4-8 p.m. at the Elburn McDonald's**. There will be a mystery guest this week!
14. *My Coke Rewards*: check the website for a link to enter Rewards codes, or drop Coke product bottle tops and package codes in the box outside of the nurse's office.
15. *Recycling*: Laura Gampfer will contact Mr. Bicker to see who the new waste management company is and if school-wide recycling is possible again this year. There was a district-wide change over the summer.
16. *Spirit Wear*: **ordering deadline is Monday October 3rd**. Currently items can only be ordered once per year, so Jenn Rosati will see if another order is possible in the spring.

17. *Yearbook*: Heather Partoll is consulting with another company this year.
18. *Other*: the bulletin board outside of the office will soon have Giving Tree information and PTO information and events posted.
19. *Other*: a grade level movie or fun activity night was suggested. This will be researched and presented again at the October meeting.

The meeting was adjourned by Kathy Webster at 9:06 p.m. The next meeting will be Thursday, October 13, 2011, at 7:00 p.m.

The meeting minutes were respectfully submitted by Laura Gampfer, Kaneland Blackberry Creek PTO Secretary.