

Kaneland Blackberry Creek Elementary School PTO Meeting Minutes

October 13, 2011

In attendance: Tracy Healy, Julie Keen, Jenn Rosati, Missy Miller, Lola Salamon, Kathy Webster, Susan Hazen, Brandie Kottmeyer, Bill Bicker, JoAnn Tierney, Kate Andrews, Cindy Stair, Kelly Vohs, Laura Marler, Vicky Garifalis, Laura Gampfer.

As a reminder, all parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on the second Thursday of each month during the school year in the school library at 7:00 p.m.

The October Blackberry Creek PTO Meeting was called to order by Kathy Webster at 7:00 p.m.

EXECUTIVE BOARD REPORTS

1. **Secretary's Report:** A motion was made by Kathy Webster to waive the reading of the September 2011 minutes. Second: Laura Gampfer and Brandie Kottmeyer. All in favor, none opposed. Motion carried. A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>
2. **Treasurer's Report:** Lola Salamon will be adding the Treasurer's Report to the PTO website.
3. **Faculty Report** from Mrs. Tierney:
 - Thank you from the kindergarten teachers for funding their field trip.
 - ELMO document readers are in approximately 90% of the classrooms. Mr. Bicker and Mrs. Tierney will research how many more are needed and the cost involved. They will report back at the November meeting.
 - Tammie Metz has requested a computer program called "Kid's College". Handouts were provided on the program (this would be for grades 3-5 and emphasizes reading, math, and science). A motion was made by Susan Hazen to approve up to \$2,500.00 for this program. Second: Jenn Rosati. All in favor, none opposed. Motion carried.
4. **Principal's Report** from Mr. Bicker:
 - Thank you for the fall planters outside, they look great!
 - The first Principal's Coffee will be held on Wednesday, October 19th, from 9-10 a.m. in the KBC Multi-Purpose Room. Please check the Virtual Backpack for more information.
 - KBC currently has 70 followers on Twitter. Mr. Bicker would like to reach 100 followers. Please check out Twitter at <http://twitter.com/>. Search for Blackberry302 to find out more about our school. And a reminder that "Tweets" do not have to be sent to a cell phone. They can be checked via the website as well.
 - An advance thank you for the conference dinners that the PTO will be providing to faculty and staff on Wednesday, November 2nd.

NEW and OLD BUSINESS

- The PTO has purchased another indoor recess cart so that there is one on each floor of the school.
- A motion was made by Susan Hazen to donate \$300.00 to the Principal's Coffee for paper goods, bakery items, coffee, etc. Second: Jenn Rosati. All in favor, none opposed. Motion carried.
- Lola Salamon is researching a computer program called Rev Trac for online PTO purchases (similar to Pay Pal).
- The playground equipment has been purchased and will hopefully be installed this fall.
- The seat sacks have been distributed to the teachers who requested them.
- The new bike rack has been installed. A sign stating that it was provided by the KBC-PTO will be placed on the rack soon.
- A huge thank you to Wendy Beck for the beautiful fall planters!

COMMITTEE REPORTS

1. *After School Enrichment*: if you would like to volunteer to teach a class for this program, please sign-up on the PTO website under the "ASE" tab.
2. *Charity Committee*: Kathy Webster reported for Deb Griggs that this committee is going to combine efforts with the Giving Tree committee. In order to better help those in our school and community, they plan to partner with St. Vincent DePaul and Conley Outreach. Items for teachers can still be donated during Teacher Appreciation Week, in the form of cash for the Conferences Dinner, and during the Book Fair. The Pajama Program drive will take place during the Fun Fair this year. If students donate a pair of new PJ's, they will be able to get a free raffle ticket for the Fun Fair. Mrs. Tierney offered having the collection box in her room, and she will give out a raffle ticket to each student that donates new PJ's. The raffle drawing will be at the Fun Fair.
3. *Fun Fair and Raffle*: Tracy Healy reminded everyone to "Save the Date" for the Fun Fair on **Friday, November 11th**! Mr. Bicker will make announcements over the PA to the kids to remind them of this fun event. The PTO can place "countdown flyers" on the front doors for the days preceding the Fun Fair. The items being raffled off this year are an iPad, iPod Touch, and cash. Raffle tickets will be sent home in the students' backpacks.
4. *Family Knight Out*: this new committee is chaired by Laura Marler. Each month different local restaurants will be hosting our PTO's "Family Knight Out", with a certain percentage of each customer's bill being donated to our PTO. Mr. Bicker will post these dates on Twitter, and they will also be on Konnect. Check out the new "Family Knight Out" tab on the PTO website, and don't forget to mention/bring the flyer with for your yummy meal out. And many thanks to Laura Marler for organizing this year's Family Knights (or lunches) Out!
 - 📌 **Thursday, October 27th**: The first Knight Out is California Pizza Kitchen in Geneva Commons. The flyer is on the PTO website, so please print off and bring with you on the 27th. CPK will donate 20% back to our PTO!
 - 📌 **Monday, November 14th**: The November Knight Out is at Buffalo Wild Wings in Geneva Commons. 10% of food purchases will be donated back to the PTO for

lunch, dinner, or snacks. Buffalo Wild Wings does allow the PTO to set up a table for donations.

✚ **Tuesday, December 6th**: Doing some holiday shopping? Then stop by Tom and Eddie's in Geneva Commons **from 10:00 a.m. – 9:00 p.m.** 10% of net proceeds will be donated back to the PTO.

✚ **Thursday, January 5th**: CPK will donate 20% again!

✚ **The entire month of February**: Chili's in Batavia and North Aurora will donate 10%. The Batavia Chili's will display students' artwork. Susan Hazen will contact Mrs. Berth to see if this is something she would like her students to participate in.

✚ **Thursday, March 1st**: CPK will donate 20% again!

✚ **April** (date to come soon): Potbelly in Geneva Commons will donate 20%.

✚ **Thursday, May 3rd**: Jersey Mike's will donate 10-15% of receipts in their bucket.

5. *Hospitality*: donations are being accepted to provide dinner to the KBC faculty and staff during conferences on Wednesday, November 2nd. Donations can be sent through students' backpacks or dropped off in the office. Please place money in a sealed envelope marked: Attn KBC-PTO, Faculty Dinner. All donations need to be received by October 31st.
6. *Fun Run*: discussed scheduling for this May. BoosterThon (<http://boosterthon.com/>) is one company that runs these types of events.
7. *Holiday Shop*: is scheduled for the first week of December. The PTO gives every child \$1.00 to shop with.
8. *Manna Gift Cards*: the next order deadline is **Monday, November 7th**.
9. *Meijer Rewards*: a link for this program is on the PTO website under Fundraising.
10. *Target RedCard Rewards*: a link for this program will be on the PTO website soon.
11. *McDonald's McCare Night*: **Thursday, October 20th** from 4-8 p.m. The second grade teachers will be on hand to say hi to the students and their families!
12. **Publicity: a chairperson is still needed for this committee. If you are interested, please contact any of the board members.**
13. *Spirit Wear*: a total of 78 items were sold, with a profit of approximately \$150. Jenn Rosati discussed ordering again in the spring, and possibly offering items for sale at the spring open house night.
14. *Yearbook Photography* : the following classrooms still need photography volunteers. This is simple, fun, and a good way to get involved in your child's classroom! If you are interested in helping out, please contact Cori Battista at coribattista@sbcglobal.net for more information. Thank you to the moms below who volunteered during tonight's meeting!

✚ **All third grade classes - volunteers needed**

✚ **All fifth grade classes - volunteers needed**

✚ **Mrs. Hill – volunteer needed**

✚ **Mrs. Welker – volunteer needed**

✚ Mrs. Momich – Vicky Garifalis will do

✚ Mrs. Gilchrist – Kelly Vohs will do

- ✚ Mrs. Bovee – Cindy Stair will do
- ✚ Mrs. Messina – Kelly Vohs will do
- ✚ Mrs. Galvan – Susan Hazen will do

The meeting was adjourned by Susan Hazen at 8:24 p.m. The next meeting will be Thursday, November 10, 2011, at 7:00 p.m.

The meeting minutes were respectfully submitted by Laura Gampfer, Kaneland Blackberry Creek PTO Secretary.